



LOYOLA SCHOOL

EAST COAST RLY COLONY PO. BHUBANESWAR – 751023

Dear Parents/Guardians,

March 28, 2024

The Administration and the teaching faculty extended a warm welcome to our children as we began the new academic year 2024-25. Nicholas A. Ferroni, an American educationist, reformer and historian has said, “Students who are loved at home, come to school to learn, and students who aren’t, come to school to be loved”. Right from the beginning Loyola school has been sincerely attempting to provide a caring environment where each and every child gets ample opportunity to grow up into a smart and affectionate individual with whole lot of knowledge and understanding about the wide world.

On 21st March, 2024 the new academic year 2024-25 has begun with the morning Assembly, during which we welcomed all our loving children back to school. Your children looked fresh in neat uniforms, with new bags and books. Obviously a successful year is completed and they are looking forward to an exciting year ahead. Their broad smiles spur us on.

Times are changing and so are the circumstances and moral values. However, following Loyola credo, we are trying to form young men and women to be compassionate, competent and committed to oneself and to others. Before we began our new academic year 2024-25, our teachers went through an Orientation programme to equip themselves better to make our children learn, behave, and relate to one another in a healthy manner. At the end of our orientation programme, we have come up with some ground rules to help our children improve themselves and here we would like to share some of the rules with you.

On our part, as teachers, we have decided to:

- ✓ Be more positive in our approach to our students and reaffirm the fact that our children’s all round development is our focal point in all our endeavour.
- ✓ Change with the times and use the God given talents to enhance our teaching ability. Improve the class room environment.

Dear parents we need your co-operation to mould, build and form our children to become better human beings. So, we also require your support and help with regard to the following:

1. DISCIPLINE –

Jesuits all over the world are known to be disciplined and diligent. We want to instil the sense of discipline and diligence in these young minds too. So:

- Students are expected to arrive at the school before 7.25 a.m. Kindly ensure that your child has a good breakfast before he/she leaves home. Please instruct your children how to protect themselves from the direct SUN.
- Coming in proper uniform is a must (refer to pg.- 37& 38 of school Prospectus-cum-Diary) failing which the child may be sent back home.
- Students are strictly prohibited from bringing mobile phones, I-pods, cameras and other electronic gadgets to school (refer to pg.- 35 & 36 of school Prospectus-cum-Diary). If found, they will be confiscated and not returned. **Wrist watches** are discouraged.
- Students should refrain from using social networking sites too much during free hours at home.

2. ACADEMICS –

- CW / HW marks will be awarded on the basis of regularity, neatness, completion of work and submission on time. Parents need to ensure that HW is completed on time.
- A regular study habit is essential. Self-study should be emphasized.
- Parents are required to check the diary regularly and countersign on any note sent by the teacher / office staff.
- Parents have to collect Report Cards given at the end of each term during the scheduled P.T. Meetings, failing which their ward may not be allowed to attend regular classes. If there are certain unavoidable circumstances, the parents have to inform the class teacher / school office.

3. SCHOOL TRAFFIC – In view of smooth ARRIVAL to and DISMISSAL from the school, of our children:

ARRIVAL: The **public / hired vehicles** transporting children for UKG – XII, will reach them to **GATE NO: 1**; whereas **private vehicles** (two wheelers / four wheelers) will reach children to **GATE NO: 2**.

DISMISSAL: The same procedure will be followed for picking up children such as **GATE NO: 1 for public vehicles** and **GATE NO: 2 for private vehicles**.

Note:

- ✓ Private vehicles will be redirected to Gate No: 2 in case of trying to arrive or disperse from Gate No: 1.
- ✓ School staff will be at the GATES during the ARRIVAL and DISMISSAL times.
- ✓ Do co-operate with school security / staff / teachers / scouts on duty on the road.

Kindly note:

- Absence from school should be notified to the Class Teacher and a leave application should be sent to the Principal through class teacher (refer to pg 39 of school Prospectus-cum-Diary).
- Parents and guardians are ‘restricted’ from entering beyond the entrance of the school building during arrival and dismissal of the children.
- You are welcome to meet the Junior Vice-Principal (for Junior Section) / Senior Vice-Principal (for Senior Section) or me between **10.00 a.m. and 11.00 a.m.** on working days. Do write suggestions /complaints through “e-mail” – info@loyolabbsr.edu.in
- Please familiarize with the school regulations.
- If you have any doubt regarding anything, please feel free to clarify the matter with the school authority.
- Our committed teachers will try their best to do their duties faithfully. Please do not send the children to tuition to them. This is forbidden by the RTE Act. Please co-operate.
- As soon as your child receives ‘Prospectus-cum-Diary’, please return the “Information Sheet” which is given to your ward duly filled in and signed, **by 15th April, 2024 to the Class Teachers**.

Points to note:

- First and third Saturdays of all months will be working days (marked in the Year Planner). It will be Bagless Days for class I to VIII. This day will be utilized for different activities. Classes IX to XII will have three teaching periods followed by two activity periods.
- **NO classes for LKG & UKG on Saturdays.**
- Following Two-term syllabus (refer to pg. 29 of school Prospectus-cum-Diary). Class Evaluation of each term will be held in one week with 2 sittings.
- Best Dressed and Best Disciplined – Boy & Girl will be awarded every month.

SCHOOL FEE: Kindly make the Fee Payment online for the First Quarter / Whole year (as per your preference) through “**LOYOLA SCHOOL, BHUBANESWAR**” App **or** the school website <https://loyolabbsr.edu.in> (Online Fee Payment) from **April 1st, 2024 to April 10th, 2024** without late fee (refer to pgs. 21, 22 & 23 of school Prospectus-cum-Diary)

Let us be together in this endeavour to make our children “men and women for others”.

Warm regards and God Bless,



Fr. A. Amaladoss, S.J.
Principal

Important Dates

Fri, 29 th March:	Good Friday (Holiday)
Sat, 30 th March:	Holy Saturday (Holiday)
Mon, 1 st April:	Utkal Diwas (Holiday)
1 st – 10 th April:	First Quarter payment online
Sat, 6 th April:	Class Day (Bagless day)
Thu, 11 th April:	Id-ul-Fitre (Holiday)
Wed, 17 th April:	Ram Navami (Holiday)
Sat, 20 th April:	Class Day (Bagless day)
Sat, 4 th May:	Class Day (Bagless day)
Sun, 5 th May:	Summer vacation begins