



LOYOLA SCHOOL

EAST COAST RLY COLONY PO. BHUBANESWAR – 751023

Dear Parent / Guardian,

March 26, 2026

New Academic year 2026-2027 has begun. Your child looked fresh with new bags, uniforms and books. Obviously, a successful year is completed and looking forward to an exciting year ahead. Their broad smiles spur us on.

Your child has received 'Prospectus-cum-Diary'. Please return the first page of "Information Sheet" of the Diary duly filled in and signed, **by 10th April, 2026 to the Class Teachers.**

Kindly note:

- Please familiarize with the school regulations.
- Absence should be notified to the Class Teacher and the Vice-Principals.
- Parents and guardians are 'restricted' from entering beyond school building gates during arrival and dismissal time.
- Mobiles/unauthorized CD's / pen drives / etc. are strictly forbidden.
- You will receive the syllabus for class evaluations and term end exams in due course of time. This will help you to keep a track on your child's progress.
- **On birthdays**, children are encouraged only to bring toffees for their classmates, friends and teachers. Extending gifts to teachers & fellow students is against school policy.
- Kindly follow basic traffic rules & parking rules especially during arrival and dismissal time of the school.
- You are welcome to meet the Junior Vice-Principal (for junior section) / Senior Vice-Principal (for senior section) or me between **11.00 a.m. and 12.00 noon** on regular working days.

Dear parents, we need your co-operation to mould, build and form our children to become better human beings. So, we also require your support and help with regard to the following:

1. **Discipline** – Jesuits all over the world are known to be disciplined and diligent. We want to instill the sense of discipline and diligence in these young minds too. So:
 - a) Students are expected to arrive at the school before 7.25 a.m. on regular school days and 6.25 a.m. during morning session.
 - b) Coming in proper uniform is a must (refer to pg - 37&38 of school Prospectus-cum-Diary) failing which the child may be sent back home.
 - c) Students are strictly prohibited from bringing mobile phones, I-pods, cameras and other electronic gadgets to school (refer to pg – 35 & 36 of school Prospectus-cum-Diary). If found, they will be confiscated and not returned. Smart watches of any type is absolutely prohibited in the school.
 - d) Students should refrain from using social networking sites too much during free hours at home.
2. **Academics** –
 - a) CW / HW marks will be awarded on the basis of regularity, neatness, completion of work, submission on time. Parents need to ensure that HW is completed on time.
 - b) A regular study habit is essential. Self-study should be emphasized.
 - c) Parents are required to check the diary regularly and countersign on any note sent by the teacher.
 - d) Parents have to collect Report Cards given at the end of each term during the scheduled P.T.Meetings, failing which their ward may not be allowed to attend regular classes. If there are certain unavoidable circumstances, the parents have to inform the class teacher / school office.
3. **School Fee** –
 - a) Kindly pay your ward/s fee regularly on time following the instruction given in the Diary (refer to pgs. - 21 to 23 of school Prospectus-cum-Diary).
4. **Farwell and New appointment of faculty** --
 - a) **Junior Section:** We bid farewell to Sr. Esther Toppo (Junior Vice-Principal), Sr. Suchita Saroj Tigga (Nurse) and teacher Mrs. Sheila William.
We welcome Sr. Bibiana Ekka (Junior Vice-Principal) and Sr. Pushpa Ekka (Nurse).
 - b) **Senior Section:** We also welcome teachers – Mrs. Jasmeet Dhillon and Mr. Jagat Jyoti Mishra

Let us be together in this endeavour to make our children "men and women for others".

God Bless,

With warm regards,

Fr. A. Amaladoss SJ
Principal

Important Dates

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| Fri, 27 th Mar | : Ram Navami (Holiday) |
| Sat, 28 th Mar | : Non-working Saturday |
| 1st Apr – 10th Apr: | 1st Quarter payment (for old students) |
| Wed, 1 st Apr | : Utkal Divas (Holiday) |
| Fri, 3 rd Apr | : Good Friday (Holiday) |
| Sat, 4 th Apr | : Holy Saturday (Holiday) |
| Tue, 14 th Apr | : Maha Visuba Sankranti (Holiday) |
| Sat, 18 Apr | : Class Day (Std I – XII) |
| Sat, 25 th Apr | : First P.T.Meeting (Nursery – Std XII) |
| Wed, 6 th May | : Summer Vacation begins |